

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

Thursday, May 8, 2003

Location: Public Library, 1000 Spring Street, Paso Robles

CALL MEETING TO ORDER

Chairperson Watson called the meeting to order at 9:05 a.m.

ROLL CALL

Secretary Reid took roll as follows:

Present: Betsy Watson, Terry-Ann Reid, and Barbara Dabul
 I. Rudyard Stone
Staff: Annie Robb, City Librarian
City Council: Mayor Pro Tem Absent Heggarty

PUBLIC COMMENTS - None

CONSENT AGENDA

1. Member Dabul made a motion, seconded by Member Reid, to approve the Minutes of the April 24, 2003 meeting. Motion passed with changes.

DISCUSSION ITEMS

2. **Library Board Vacancy Update** – Comments noted and filed
3. **Collection Development Policy** – Comments noted and filed

CITY COUNCIL COMMUNICATION - None

CITY LIBRARIAN'S REPORT - Comments noted and filed

UNSCHEDULED MATTERS - None

ADJOURNMENT to next month's regular meeting on Thursday, June 12, 2003 at 9:00 a.m. in the Public Library, 1000 Spring Street, Paso Robles.

Deadline for submitting items for the next Agenda is Thursday, May 22, 2003

Respectfully submitted by Terry-Ann Reid, Secretary

INFORMATIONAL NOTES

To: **Members of the Library Board of Trustees**
From: Terry-Ann Reid, Secretary
Subject: **Notes from the May 8, 2003 Meeting**
Date: May 8, 2003

DISCUSSION ITEMS

1. **Minutes:**

- Annie reported that the council does not have to approve our minutes- the committee does. The council will have to approve any major changes, however.

2. **Library Board Vacancy Update:**

- The positions are still open. So far there are three applicants for the two positions. It will be decided in June when the present terms expire.

3. **Collection Development Policy:**

- A. “The library is geographically isolated from other libraries, and therefore we are a sole resource for a portion of our users” will continue to be a part of the Policy of Material Selection.
- B. Will added, “Strive to obtain” in the last sentence – “The collection is not a substitute for school or academic libraries, but will strive to obtain materials that supplement local curriculum.”
- **In Nonprint Material:** All changes were okayed; leaving:
 - a. “In addition to criteria listed above, the following criteria are used ‘**when selecting nonprint material**’: The format enhances the enjoyment and level of understanding of the topic for the user. ‘**Appropriate new formats are added as they become available**’
- **Study Center:** added- “Materials are the study center are for use in the study center ‘**until circulation functions are in place or established**’.”

4. **Other discussion of Policy:**

1. The policy corrections will be voted on at the June meeting.
2. The children signing out books on the honor system at the study center must have Library cards.
3. Textbooks are not being bought because of cost and shortness of value and shortage of shelf space. They must be replaced yearly to stay current. Donations may be accepted.

5. **City Librarian’s Report**

- Galaxy Art Show is next week- all systems “go.”
- **Midsummer Magic** – Tickets are being sold and everything is underway. We have received donations from Wal-Mart- \$500.00 and the Women’s Power Lunch- \$850.00.

6. **Unscheduled Matters**

- *Betsy has had lots of calls from interested artists for “Galaxy”*

REMINDER:

The Informational Notes are a courtesy reminder for Board Members only.

The Notes are not a part of the Minutes that go to the City Council for approval.